# Personal data policy, Basingstoke and District Dog Training Club

### Whilst you are a club member, we keep:

- Your name, address, email address and phone numbers and emergency contact details
- Information about your dog including, but not limited to, name, gender, breed and health
- Any other information that you send to Basingstoke and District Dog Training Club

### Basingstoke and District Dog Training Club may use your personal information to:

- Provide dog training sessions
- To invite you to or make you aware of club meetings and events
- To issue renewal of membership reminders

If the Club discloses your personal information to its agents or sub- contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement

In addition to the disclosures as identified above, the Club may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights

## Securing your data

The Club will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information

The Club will store all the personal information you provide in paper format in a locked file. It will be destroyed within 12 months of you leaving the club. Electronic versions will be kept on secure servers

#### **Updating this statement**

Basingstoke and District Dog Training Club may update this privacy policy by posting a new version on our website or Facebook pages. You should read this policy occasionally to ensure you are familiar with any changes that may be made

#### Other websites

Our website contains links to other websites. Basingstoke and District Dog Training Club is not responsible for the privacy policies or practices of any third party

#### **Questions or concerns**

If you have any questions about this privacy policy or Basingstoke and District Dog Training Club's treatment of your personal information, please contact us through our website www.basingstokedogtraining.co.uk/contact.asp